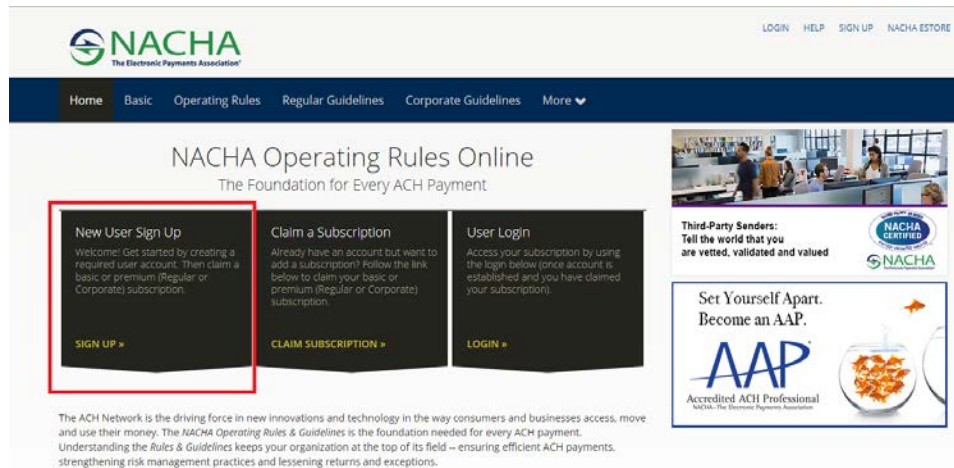
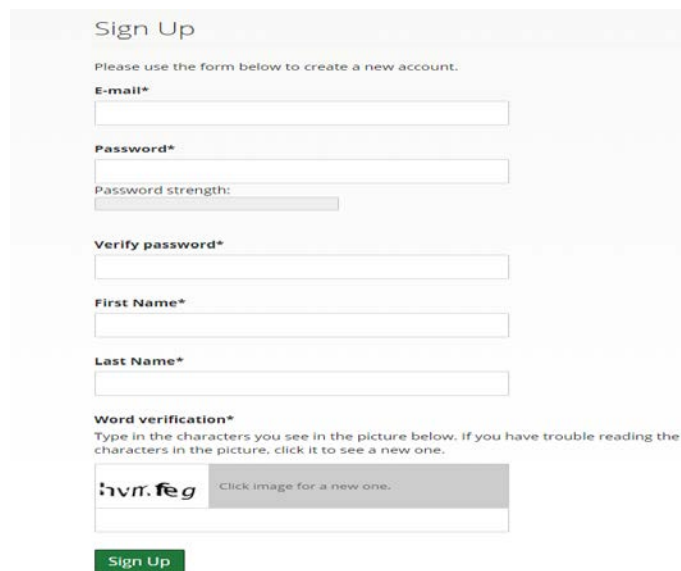


## Accessing Rules at NachaOperatingRulesOnline.org

1. Go to [www.NachaOperatingRulesOnline.org](http://www.NachaOperatingRulesOnline.org). In the New User Sign Up area, click on **“SIGN UP”**.



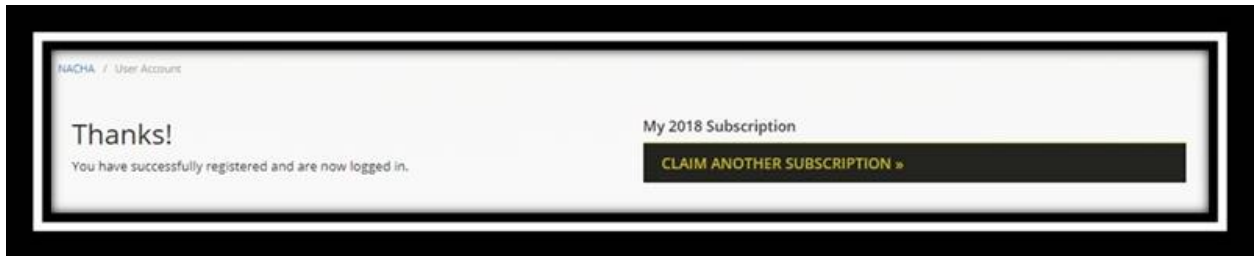
2. Set up your account by completing the Sign Up page. Your email address will be your username. Click **“SIGN UP”** button.



The screenshot shows the 'Sign Up' form. It includes the following fields and instructions:

- Sign Up** (Section Header)
- Please use the form below to create a new account.
- E-mail\*** (Text input field)
- Password\*** (Text input field)
- Password strength: (Progress indicator)
- Verify password\*** (Text input field)
- First Name\*** (Text input field)
- Last Name\*** (Text input field)
- Word verification\*** (Text input field)
- Type in the characters you see in the picture below. If you have trouble reading the characters in the picture, click it to see a new one.
- Image showing characters: hvm. fe g
- Click image for a new one. (Button)
- Sign Up** (Green button)

3. Once your account is created, Click on **“CLAIM ANOTHER SUBSCRIPTION”**.



4. Enter your subscription code in the field and enter all the required information on the registration page. **Make sure to follow all the prompts.** Click the terms of use and then the “REDEEM BUTTON.”

For Premium version, use the Subscription Code as provided, including hyphens.

Subscription Code

Check this box if you do not have a Subscription Code. You will receive access to only the Basic Edition.

5. To view the Basic rules for free, click “*Check this box if you do not have a Subscription Code. You will receive access to only the Basic Edition.*”

Subscription Code

*Check this box if you do not have a Subscription Code. You will receive access to only the Basic Edition.*

First name\*

6. You will now have access to the version of the NACHA Rules that you have purchased. If you purchase another version of the rules, you would log in and repeat **Steps 3-5.**

Both Regular and Corporate Edition of the online rules run through December 31 of the previous year to December 31 of the current year.