

Adding transaction to ACH authorization rules in positive pay

1) If exceptions have been completed for the day, Uncheck “Hide Exceptions Already Decided”



First Foundation Bank Client: [REDACTED]

Quick Exception Processing as of 12/15/2017

Account Nickname: [REDACTED]
 Display Type: Both Check & ACH Exceptions
 Hide exceptions already decided

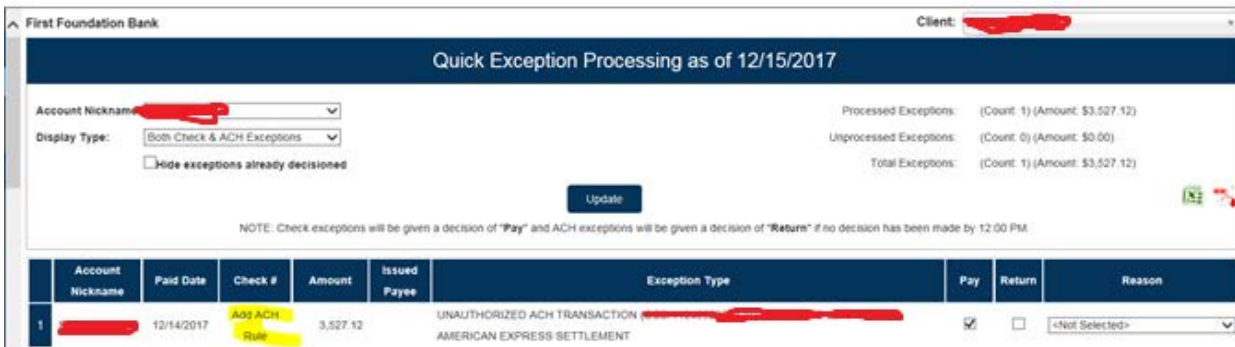
Processed Exceptions: (Count: 1) (Amount: \$3,527.12)
 Unprocessed Exceptions: (Count: 0) (Amount: \$0.00)
 Total Exceptions: (Count: 1) (Amount: \$3,527.12)

[Update]

NOTE: Check exceptions will be given a decision of "Pay" and ACH exceptions will be given a decision of "Return" if no decision has been made by 12:00 PM.

Account Nickname	Paid Date	Check #	Amount	Issued Payee	Exception Type	Pay	Return	Reason
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2) Select “Add ACH rule”



First Foundation Bank Client: [REDACTED]

Quick Exception Processing as of 12/15/2017

Account Nickname: [REDACTED]
 Display Type: Both Check & ACH Exceptions
 Hide exceptions already decided

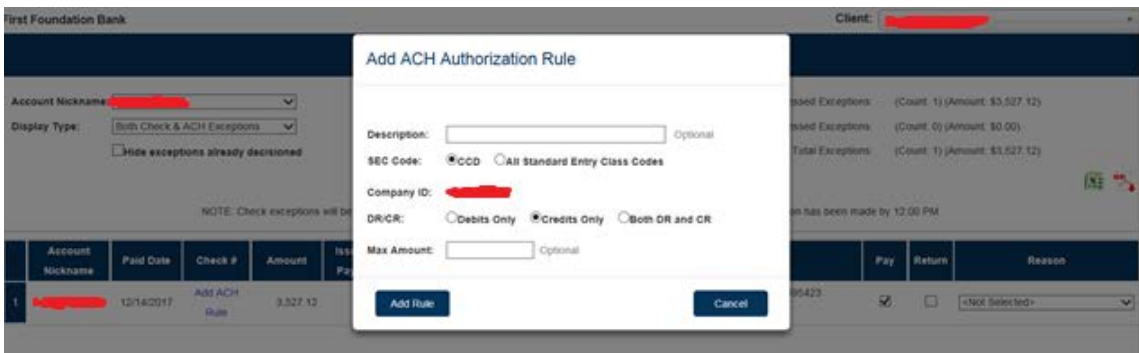
Processed Exceptions: (Count: 1) (Amount: \$3,527.12)
 Unprocessed Exceptions: (Count: 0) (Amount: \$0.00)
 Total Exceptions: (Count: 1) (Amount: \$3,527.12)

[Update]

NOTE: Check exceptions will be given a decision of "Pay" and ACH exceptions will be given a decision of "Return" if no decision has been made by 12:00 PM.

Account Nickname	Paid Date	Check #	Amount	Issued Payee	Exception Type	Pay	Return	Reason
1	[REDACTED]	12/14/2017	Add ACH Rule	3,527.12	UNAUTHORIZED ACH TRANSACTION AMERICAN EXPRESS SETTLEMENT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<Not Selected>

3) On the pop-up window, fill in a description (optional), select whether all ACH SEC codes are allowed, select whether this will apply to debits/credits/both, and enter a max amount (optional)



First Foundation Bank Client: [REDACTED]

Add ACH Authorization Rule

Description: [REDACTED] Optional

SEC Code: CCD All Standard Entry Class Codes

Company ID: [REDACTED]

DR/CR: Debits Only Credits Only Both DR and CR

Max Amount: [REDACTED] Optional

[Add Rule] [Cancel]

In the future, any ACH transaction that meets the above established criteria will not generate an exception.